



# National Postal Mail Handlers Union

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**Paul V. Hogrogian**  
*National President*

**Michael J. Hora**  
*National Secretary-Treasurer*

**June Harris**  
*Vice President*  
*Central Region*

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**Lawrence B. Sapp**  
*Vice President*  
*Southern Region*

**Don J. Sneesby**  
*Vice President*  
*Western Region*

September 3, 2020

To: All Local Presidents  
Regional Directors/Representatives  
National Executive Board

Fr: Charles R. Manago *CRM*  
Contract Administration Representative

Re: **Postal Service plans to update the Enterprise Leave Request Application (eLRA) to include scheduled leave.**

Dear Sisters and Brothers:

Please find enclosed a copy of the above-reference document from the Postal Service regarding its plans to update the Enterprise Leave Request Application (eLRA) to include scheduled leave.

According to the Postal Service, the planned enhancements will allow employees to request scheduled leave in addition to unscheduled leave that is currently available by using the eLRA through the Postal Service's LiteBlue website. Employees requesting leave through eLRA will be informed that the determination of whether the absence is scheduled or unscheduled will be made by their immediate supervisor.

The update to the eLRA is expected to be implemented by mid-September.

Please disseminate this information, as you deem appropriate and should you have any questions, or comments and/or suggestions regarding the above, please contact this office or forward your responses to the Contract Administration Department.

Cc: Paul V. Hogrogian, National President  
Michael J. Hora, National Secretary-Treasurer  
Teresa L. Harmon, Manager Contract Administration



August 27, 2020

Mr. Paul V. Hogrogian  
National President  
National Postal Mail Handlers' Union  
815 16<sup>th</sup> Street, NW, Suite 5100  
Washington, DC 20006

Dear Paul:

As a matter of general interest, the Postal Service plans to update the Enterprise Leave Request Application (eLRA) to include scheduled leave.

The planned enhancement will allow employees to request scheduled leave in addition to unscheduled leave that is currently available by using the eLRA through the Postal Service's *Lite Blue* website. Employees requesting leave through the eLRA will be informed that the determination of whether the absence is scheduled or unscheduled will be made by their immediate supervisor.

The update to the eLRA is expected to be implemented by mid-September.

Please contact Mera Cole at extension 4870 if you have any questions concerning this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "David E. Mills". The signature is stylized and somewhat circular.

David E. Mills  
Manager  
Labor Relations Policies and Programs