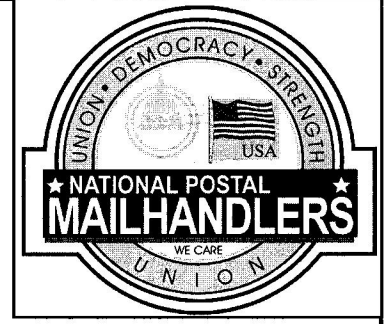


Vacation Submissions



Just a reminder to all mail handlers; 3971's can be submitted starting **February 21st until March 15th for vacations from May 14, 2016 through December 16, 2016.**


Items F of the LMOU

Employees may at their option, request two selections during the choice vacation period in units of either five, ten, or fifteen days in accordance with Article 10.3D of the National Agreement. An employee's second request shall be approved only after it has been determined not to interfere with any other employees first request. Employees must annotate "first" or "second" choice on their PS Form 3971.

If you have any questions regarding this contact any union representative for clarification.

Joe Zelenenki

Phila. NDC Branch President


2/19/16